

## OFFICE OF THE REGISTRAR INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR

AN INSTITUTE OF NATIONAL IMPORTANCE (FORMERLY BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR)

No.: RD0 1212 23

Date: 29/12/2023

## Circular

Internal Audit Wing, Ministry of Education, GoI is visiting the Institute from 26.12.2023 to 05.01.2024 for internal audit of the Accounts of the Institute from inception to 31.03.2023 and CAG Audit Team is visiting the Institute from 27.12.2023 to 12.01.2024 for the purpose of Compliance Audit of SAR Units.

For the said purposes, Sri Biplab Mukherjee, Superintendent (SG II) shall assist Sri Abani Oraon, the Liaison Officer of the Institute to co-ordinate with the said teams during their visit, in addition to his normal duties.

This is issued with the approval of the competent authority.

Sd/-(Dr. H. P. Sharma) Registrar (Acting)

Copy forwarded for the information and necessary action to:

- 1. Office of the Director
- 2. All Deans
- 3. All Heads of the Departments/Schools/Centres
- 4. Joint Registrar (Finance)
- 5. Sri Abani Oraon, Assistant Librarian
- 6. Sri Biplab Mukherjee, Superintendent (SG II) through the Head, Electrical Engineering Dept.
- 7. Assistant Registrar' (Admin.)
- 8. IA
- 9. Record Section
- 10. Institute Website

(Dr. H. P. Sharma) Registrar (Acting)